

LAFOLLETTE PUBLIC LIBRARY

CHROMEBOOK AND HOTSPOT LENDING POLICY

A Chromebook is a laptop that runs Google's Chrome OS operating system (not Windows 10 or MacOS). It is a lightweight and portable alternative to a traditional desktop or laptop computer. Chromebooks have minimal internal storage and are designed to store information online or in the cloud. The Chromebooks do not have productivity software such as Microsoft Office installed but they can be used to access Gmail accounts and use Google Docs to create and edit documents. The hotspot is there so you can have internet access while using the Chromebook.

The LaFollette Public Library lends Chromebooks and hotspots to library cardholders 18 years old and up who have accounts in good standing (no fines, fees or overdue items on their account). Borrowers must provide a government issued photo identification at check out.

Chromebook and hotspot checkout is limited to one per household for one week. They are available at the circulation desk on a first-come, first-served basis. The Chromebook must be returned directly to library staff at the circulation desk. The library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning materials. The library is not responsible for any liability, damages or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data lost resulting from use of device.

Chromebooks are filtered in compliance with the Children's Internet Protection Act (CIPA). LaFollette Public Library is not responsible for any information accessed or action taken by a patron while using our Chromebooks. Chromebook users are encouraged to use safe internet practices. Using the Chromebook to access any online content determined to be illegal or obscene according to federal, state, or municipal law will result in revocation of Chromebook borrowing privileges and potentially criminal prosecution. The Chromebooks are designed so that we can shut them down if they are not returned in time. We will also be able to send warning messages to you.